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Stephen R. Covey bietet mit seinen Co-Autoren eine fundierte Analyse samt Bew Itigungsstrategie unserer zunehmend un berschaubarer werdenden Arbeitswelt. Erstmals erschienen 1994 und 2002 neu editiert scheint es fast zeitlos. First things first , so der Titel im Original, klingt furchtbar simpel. Jeder der sich mit dem Thema aber schon einmal auseinandergesetzt hat, wei , wie schwer es ist, diesem Leitsatz im schnelllebigen B roalltag tats chlich zu folgen.

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Stephen R. Covey is an internationally respected leadership authority and founder of Covey Leadership Center. He received his M.B.A. from Harvard and a doctorate from Brigham Young University, where he was a professor of business management and organizational behavior for 20 years. His book, The 7 Habits of Highly Effective People, has sold more than 10 million copies and has been translated into 30 languages.

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In his book First Things First, Stephen Covey describes setting priorities as the most important aspect of successful (personal) improvement. No matter how efficient you do your work, if you re doing the wrong thing, nothing will really improve.

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MicroSummary: First Things First , a collaborative work by Stephen R. Covey, A. Roger Merrill and Rebecca R. Merrill, is a book about priorities.

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First Things First The Urgency Addiction

to what's urgent is foundational to putting first things first. As you go through this chapter, we'll ask you to examine your own paradigms carefully. Whether you're operating from a paradigm of ur- gency or one of importance has a profound effect on the results you're getting in your life. FIRST THINGS FIRST To Live, to Love, to Learn, to Leave a Legacy STEPHEN R. COVEY A. ROGER MERRILL

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